

## **Developing an On-line Multilingual Human Resources Training Package**

We are looking for partners to participate in our two-year project [Developing an On-line Multilingual Human Resources Training Package](#). This is a project within the framework of the **Life Long Learning Programme, within the Transversal Programme Activity 2 Languages** (deadline for submitting proposal applications is **31.03.2008**).

[Developing an On-line Multilingual Human Resources Training Package](#) is intended to be a training package for VET trainers or tutors as well as trainees at academic level. The package will comprise five thematic modules each accompanied by a set of cases illustrating SMEs' organisational and cultural context in partner countries. Additionally, there will be developed a multilingual glossary concentrating on LWULT languages. The objective of the project is to upgrade vocational qualifications of prospective employees in the field of human resources and provide trainers and tutors with a training tool that can improve their professional technique spectrum.

### **The aims and tasks in the project are:**

- creating a website
- platform with facilities for partner communication and the training phase of the project
- carrying out a survey to assess HR managers needs
- developing 5 thematic training modules dealing with HR issues
- developing 5 sets of case studies corresponding to the thematic modules
- writing manuals for the trainers and trainees to help them participate in the training on the platform and use the on-line facilities
- collecting the feedback material from the case solutions (with close cooperation with SME actors) to be incorporated into the training package
- a multilingual resource pack

## **Final outcomes of the project**

- a website
- 5 thematic modules (a part of training package)
- 5 sets of case studies (a part of training package)
- cases - solutions and feedback
- a multilingual resource pack (a part of training package)
- manuals for trainers and trainees

We would especially welcome partners involved in academic education, training institutions, or those experienced in developing language on-line courses or in the field of human resources, or those in close contact with SME sector. Moreover, organizations with significant experience in ICT who will be responsible for technical part of the project are encouraged to present their profile.

With its multilingual dimension, an emphasis placed on cultural differences within the subject matter and contextualisation in the vocational environment, the project will constitute an invaluable resource platform for exchange of experiences and know how indispensable for students as prospective employees and their tutors and trainers. Partnership will cooperate with immigrant organizations in order to promote the project results and encourage immigrants to develop their language skills and assimilate with local environment.

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