

## Invitation to collaborate within Leonardo da Vinci Mobility projects

Dear sir/madam,

We write you from **AC Traductores** and **Academia Córdoba**, a Spanish company group with more than 11 years of experience in working within the framework of European projects, in order to invite you to collaborate with us in **Leonardo da Vinci Mobility projects** for the new call for proposals in 2009. This time the whole process starts earlier than usual. The next deadline for Leonardo Mobility projects is on **middle of February 2009**, therefore please do not hesitate and start the preparations now not to lose the opportunity of gaining new experience and improving your position on the European labour market.

If you are a **Promoter** or **Sending Organisation** looking for a new receiving partner and you plan to submit a **new Leonardo da Vinci Mobility Project**, please let us know your project idea. We are looking forward to collaborating with you in the organization of your project, adding new ideas, and, if you wish so, helping you to prepare an innovative project. In order to obtain more information about our organisation and about our role in the Mobility projects, please find below a short introduction to our company group.

**Academia Córdoba** and **AC Traductores** were established by Héctor Bernal Trujillo (Director of AC Traductores and Academia Córdoba) as intercultural associations. Nowadays, **Academia Córdoba** and **AC Traductores** are private education and training centres. From the beginning, we have successfully participated in many European programmes such as **LEONARDO DA VINCI** and **YOUTH**, in which we have mainly acted as **Host or Receiving Organisations**. Our main objective is promoting and carrying out Programmes of **Transnational Vocational and Professional Training**, which may be helpful for young people to know other country, other culture, other language, to understand and take advantage of the changes in the labour market in Europe and to improve their professional skills.

Our core activity is based in **Mobility/Placement Projects** for initial vocational training students, recent graduates and young workers; and **Mobility/Transnational Expert Exchanges** between companies and training organisations or in language training.

We have a large experience in organising not only **periods of training placement** in a wide range of areas of specialisation but also in arranging all the necessary **Study Visits** for the Expert Exchanges in all kind of fields. During more than ten years of experience we have collaborated with Promoters and Sending organisations from most of the European countries (Belgium, Czech Republik, Finland, France, Germany, Greece, Hungary, Italy, Lithuania, Poland, Portugal, Romania, Slovak Republik, the United Kingdom, etc) with whom we have developed many successful Leonardo da Vinci projects.

**Our companies** are located in the South of Spain, in two historical and wonderful Andalusian spots: Martos, a charming and sunny town in the province of Jaén (AC Traductores) and in the heart of a historical quarter of Córdoba (Academia Córdoba). In these locations, we count on **Students Residences** for **accommodating the Project Beneficiaries** and offering them with **Lodging and Board (Full-Board Accommodation)**. The Residences are traditional Andalusian houses with several green courtyards inside. In Martos we even count on a small swimming pool for our guests' use. On the other hand, Córdoba count on much cultural attractive as it is a World Heritage City. Our offices are located in the same buildings as the Residences in order to offer the project beneficiaries a continuous and closer support and monitoring.

Additionally, we can also organise upon request for the project beneficiaries other **additional services** such as:

-**Airport transport**: we can organise the transport from the Spanish airport, train station or bus station to which the project beneficiaries will arrive directly to our Residence at the beginning of their stay and from our Residence back to the airport, train station or bus station at the end of their stay.

-**Pedagogical, linguistic and cultural preparation**: we can organise Spanish language and culture courses for the beneficiaries of placement projects, which, according to our experience, is **absolutely necessary** for a good development of the project.

-**Cultural programme**: we can organise two cultural or leisure activities per week for the project participants and including one cultural visit to another Andalusian city of tourist interest (Granada, Málaga, Sevilla, etc.).

-**Cultural activities**: we can organise from local activities (visit around Martos or Córdoba for getting to know the local history and monuments, trekking activities in the nearby Nature, etc.), to trips to the beach or cultural visits to other cities (Jaén, Málaga, Granada, Sevilla, Madrid, etc.)

If you are a **Promoter/ Sending Organisation** and you plan to submit a **new Leonardo da Vinci Mobility Project** in this new call for proposals in 2009, please do not hesitate to contact us, we are looking forward to **collaborating** with you as a **Partner or Host Organisation** for your project.

We guarantee the best possible support, supervision and placement for every candidate, according to their professional profile and needs as well as their language skills.

Looking forward to your prompt reply,

*Soraya Guerra Luque*

Project Coordinator

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