



General Manager – Director

Cyprus, 1st August 2011

Dear Madam/Sir,

We are interested at collaborating with organizations in your country, working on Leonardo da Vinci Mobility of Transfer of Innovation projects.

Eurofem Ltd is a private initiative established in 2008 involved in the project production and management mostly in social, corporate, educational and cultural projects. One of its major activities is the design, coordination and management of own projects in these three fields.

We have been running a number of projects on educational and vocational issues, as we collaborate with a wide range of trainers in various issues. Among these projects we have organized conferences, seminars and training programmes in Cyprus for government and private organizations and departments, as well as organizations from abroad, either through the Mobility Programme, or other private initiatives.

In regards to Leonardo da Vinci Mobility Programme we can offer the following as a partner from Cyprus:

Placement of Candidates in Companies and Organisations in any fields in Cyprus

We are able to arrange a placement for any profession or field of interest.

- Placement of candidates according to a Department in large companies or organizations, through our professional and experienced staff.
- Arrangement of all logistics related to the placement, including transportation from and to the airport, accommodation, language courses, support during the day.
- Supervision and support on a professional way, apart from the person responsible in the specific company.

Internship for Groups of Students or Participants:

We are able to arrange internships for any profession or field of interest.

- Design of a programme tailored to the needs of the group, with provision of trainers and/or suitable placements for practical experiences in specific organisations.
- Design of a language course, incorporated in the Mobility
- Design of a cultural programme incorporated in the Mobility, including educational excursions and leisure activities.



- Arrangement of all logistics including transportation from and to the airport as well as transportation and nutrition within the course.
- Professional seminars
- Interpretation is also available in case the group does not have their own interpretation and the communication language is other than English.
- Provision of 24-hour support to the group, including an escort.

In regards to Transfer of Innovation Projects we hold the experience, knowledge and expertise to design and implement large projects in the fields of society, corporate, education and culture. We are open to any project ideas or proposals and we welcome information about organizations.

Please do not hesitate to contact us for any information or clarifications at info@eurofem-events.com.

We are looking forward at hearing from you and would be happy to answer any inquiries you might have.

Kind regards,

Chrystalla Papanastasiou
General Manager
Eurofem Ltd

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